

ORDER CONFIRMATION

Reference:		
Customer:		
Position:		
Address:		
Your contact:		
Your consultant at Clockwork:		
Agreed work period:	From:	To:
Agreed work time:	The time for work follows the customer's working time which normally is from 0700 until 1500 (30 minutes break). You will get information if this differs. See also the rules about overtime.	
Salary:	Kr. 171	Per hour
Rules for overtime:	The normal working time should be arranged so that it in a period of maximum 52 weeks on average is not exceeded as stated in the Norwegian Legislation Law § 10-4, (40h), but so that the normal working time do not exceed 10 hours in 24 hour and 48 hours in 7 days. The limit of 48 hours in 7 days can be average calculated over an 8 week periode, still so that the working time does not exceed 54 hours in any week. Work beyond these hours gives the right of overtime payment.	
Traveltime:	Traveltime is paid according to the rates in the collective agreement, but only if the employee covers the costs to/from work himself. If Clockwork or the customer cover these costs in some way, you have no right of traveltime.	
Change of work place:	When in a project for our customer, the customer is free to move you to other projects/work places than the ones mentioned in the order confirmation. Remember to write the correct timesheets on each project.	
Confirmation:	<p>This order confirmation is included as part of the work agreement and does not need a signature by employer or employee.</p> <p>If this order confirmatin replaces a previous order confirmation, a signature of both parties is required. Such a replacement may lead to changes in the order's lenght, customer, work place, salary, work time, overtime and such. By signing the employee confirms that he/she is familiar with these changes and has accepted this order confirmation.</p> <p>_____</p>	

Control the information and let your consultant know as soon as possible if something is not correct. Contact your consultant in Clockwork also if you have any questions about the terms of the order, the possibility to access common benefits at the work place. Also see the terms in your work contract and in our Personal Handbook.

Best regards

Anna Paulina Pustkowska
Clockwork Bemanning AS